



STATE OF MISSISSIPPI
DEPARTMENT OF AGRICULTURE AND COMMERCE
CINDY HYDE-SMITH
COMMISSIONER

Mississippi law requires that any petroleum equipment repairman obtain a license from the Commissioner before performing work on any petroleum pump or metering device. Specifically, Section 75-55-38 of the Mississippi Petroleum Products Inspection Law states:

(1) Any person who repairs, adjusts or removes an official seal from a petroleum pump or metering device shall, before engaging in such activity, obtain a license from the commissioner upon showing that he is qualified to repair, adjust and test petroleum pumps and/or metering devices. Application for a petroleum equipment repairman's license shall be made annually on forms prescribed and furnished by the commissioner. A fee of Fifty Dollars (\$50.00) shall be paid by the applicant at the time application for such license is made. All licenses issued hereunder shall expire on the thirtieth day of June next after its issuance. Any person so licensed shall, within three (3) days after he repairs or adjusts a petroleum pump, metering or measuring device or removes an official seal therefrom, make a report thereof to the commissioner on a form provided for such purpose by the Department of Agriculture and Commerce.

(2) Upon receipt of a license, the petroleum equipment repairman shall acquire a seal press, one (1) die of which shall be inscribed with his license number. All official pump or meter seals removed by the licensed petroleum equipment repairman shall be replaced and such replaced seals shall clearly show the license number of the petroleum equipment repairman replacing the seal(s).

(3) The commissioner shall have authority to prescribe and adopt regulations establishing additional requirements and/or qualifications for petroleum equipment repairmen.

(4) Any person, company or corporation who violates or causes to be violated any provision of this section or any rule or regulation adopted hereunder shall be guilty of a misdemeanor and, upon conviction, shall be punished by a fine not less than Three Hundred Dollars (\$300.00) nor more than Five Hundred Dollars (\$500.00), or by imprisonment for not more than six (6) months, or by both fine and imprisonment; upon a second or subsequent conviction thereof, violators shall be punished by a fine of not less than Five Hundred Dollars (\$500.00) nor more than One Thousand Dollars (\$1,000.00), or by imprisonment for not more than one (1) year, or by both fine and imprisonment. In addition to fines and/or imprisonment as provided herein, the commissioner may, in his discretion, suspend or revoke the license of such petroleum equipment repairman. Provided, however, that the commissioner shall afford a licensee an opportunity for a hearing, prior to suspension or revocation of a license, to show cause why his license should not be suspended or revoked. As part of the licensing procedure, a Certificate of Calibration must be submitted with the application. The laboratory conducting the certification, must be traceable to the National Institute of Standards and Technology (NIST). The Mississippi Department of Agriculture, State Metrology Laboratory is located at 1000 ASU Drive, Lorman, MS 39096-7500. Appointments should be scheduled by calling 601.877.3802.

Fees are as follows:

0-5 gallon - \$40.00;

>5 gallons - \$40.00 plus \$0.75/gallon for each additional gallon over five.



MISSISSIPPI DEPARTMENT OF AGRICULTURE AND COMMERCE

POST OFFICE BOX 1609
JACKSON, MISSISSIPPI 39215-1609
Telephone 601.359.1101 Fax 601.359.1175
CINDY HYDE-SMITH, COMMISSIONER

License No. Issued: _____

APPLICATION FOR PETROLEUM EQUIPMENT REPAIRMANS LICENSE

I hereby make application for a license as a Petroleum Equipment Repairman in the State of Mississippi in accordance with the Petroleum Products Inspection Law of the State of Mississippi and regulations adopted thereunder.

| | | |
|--|------------|----------------------|
| Name of Applicant | | |
| Company Represented | | |
| Company Mailing Address | | |
| City | State | Zip Code |
| Telephone Number | Fax Number | |
| Company e-mail address | | |
| Size/ type calibrated test measure(s) or Provers | | Previous License No. |

1. I have had _____ years experience in the service, installation, repair and maintenance of petroleum devices and affirm that I understand and will comply with the applicable sections of the Petroleum Products Inspection Law (***Miss. Code Annotated*** §75-55-1 to -41), and MDAC Petroleum Regulations (Subpart 04, Chapter 8), and to the General and Liquid Measuring Device Code Sections of the currently adopted edition of NIST (formerly NBS) Handbook 44.
2. If licensed, I will test each retail pump, meter or other liquid measuring device, which I install, repair, or adjust, with a 5 gallon test measure which has been sealed by the State of Mississippi or another certified lab since July 1 of the year preceding this registration period.

<OR>

If licensed, I will test each wholesale and/or high flow meter with a prover that has been sealed by the State of Mississippi or another NIST recognized lab **within the past two (2) years preceding this registration period.**

Test measure or prover certification must be attached before this application can be processed.

3. I will make all adjustments to as near zero error in accuracy as possible.
4. I will seal all adjustments with a wire seal stamped with my License # on one side.
5. I will notify the Department of the fact that I have placed in service, repaired or adjusted a pump, meter, or other liquid measuring device, giving the name of owner, location, and date service rendered, and my license number, and mail or fax this notice within 3 days repair or adjustment is made. (Service Report Forms available www.mdac.ms.gov)
6. I fully understand that my license is subject to revocation due to misrepresentation of fact, incompetency, or failure to render satisfactory service on my part and will surrender same to the Mississippi Department of Agriculture and Commerce immediately upon cancelation of license.

Applicant's Signature

Date

Enclose with this application:

- \$50.00 Check or money order payable to the Mississippi Department of Agriculture and Commerce.
- Calibration Certificate on test measure or prover

MISSISSIPPI DEPARTMENT OF AGRICULTURE
Bureau of Regulatory Services
Petroleum Products Inspection Division
P. O. Box 1609
Jackson, Mississippi 39215-1609
601-359-1101

SERVICE REPORT FORM

This is to certify that I have on this day repaired and or placed in service the following described device and it now complies with the Laws of the State of Mississippi

Location of Device _____ Date _____

Street Address _____ City _____ Zip _____ County _____

Type of Device: Retail Motor Fuel Dispenser Scale Other: _____

Device Capacity _____ Make _____ Model _____ Pump No./Serial No. _____

Status of Device Prior to Service

1. Was the above described device rejected? Yes No

2. Date of rejection _____ Red tag number (if any) _____

3. Was the above described device a new installation? Yes New Installation Date _____ No

Name of service company or firm: _____

Address _____ City _____ State _____ Zip _____

Repairman Name: _____ Repairman License No.: _____

Note: Mail to above address or fax to 601-359-1175 within 3 days after repair or email pp@mdac.ms.gov

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